

Hortonville Area School District
Personnel Committee Meeting Minutes: February 26, 2024

The meeting was called to order at 6:31 pm by Mrs. Dana Ramshak

Committee members present was Mr. Douglas Ellerman

Absent: Mr. David Schlichting

Administrator's present were: Todd Timm, Thomas Ellenbecker, Christina Peterson, and Janna Cochrane

Other's present were: Tamie Neilson, Nicole Eidahl, Melissa Cordy, and Jackie Ellerman

Mrs. Dana Ramshak affirmed that notice of the meeting was posted at the Greenville Elementary, Greenville Middle, North Greenville Elementary, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, Greenville Town Hall and the District website (www.hasd.org). Notice of the meeting was sent to the Press Star and the Post Crescent.

Mr. Douglas Ellerman made a motion for review and approval of Personnel Committee Minutes of January 22, 2024; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.

Mr. Thomas Ellenbecker presented the committee members with an update and recommendation for three (7) job descriptions:

- a) Associate Principal Middle School
- b) 4K Coordinator / Program Support Teacher
- c) Middle School Basketball Program
- d) Middle School Cross Country Program
- e) Middle School Track Program
- f) Middle School Volleyball Program
- g) Middle School Wrestling Program

Mr. Douglas Ellerman made a motion to take the recommendations for the seven (7) job descriptions to the full Board for approval; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.

The Compensation Committee updated the committee on the following:

- A. Reflection on 22-23 Decisions – survived staff on TSA, PLVP, and participation on committees/tasks/events.
- B. Projected Salary Plan
- C. Focus Areas – Longevity Incentives and Compensate for additional training/college certificates.

2024-2025 Salary Projections - \$1,534,025.00

- Estimated Health Insurance Premium Increase – 5% or \$370,290.00
- Estimated Compensation Increases
 - a) Administrative Assistants (10 & 12 Month) – 4.12% or \$52,447.00
 - b) Aides / Paraprofessionals – 4.12% or \$63,950.00
 - c) Administrators / Directors – 3% or \$73,070.00
 - d) Drivers – 4.12% or \$39,450.00
 - e) Food Service – 4.12% or \$20,006.00
 - f) Maintenance & Mechanics – 4.12% or \$21,219.00
 - g) Teachers – 4.12% or \$780,900.00

Total - \$1,051,042.00
Total Cost of Increases - \$1,421,332.00
Leaving a balance of - \$112,693.00

Mr. Douglas Ellerman made a motion to approve the recommended 24-25 Salary Projection and take to the full Board for approval; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.

Mr. Douglas Ellerman made a motion to adjourn; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried. Time 6:59 PM.

Minutes Respectfully Submitted by,
Mrs. Dana Ramshak – Committee Member